

Job Title: Meat Operations Manager
Division/Department: Retail Operations - Meat
Reports to: Retail Operations Manager
Direct Reports: Senior Team Leads, Meat Cutters, Meat Clerks

OVERVIEW

The Meat Operations Manager is a key member of the operations leadership team. The primary objective of this role is to successfully implement and maintain the strategic direction of the retail meat operations across both store locations. This includes being responsible for operational efficiency, continuous quality improvement, and operational effectiveness of this department.

DRIVING SALES

- **Improving Meat Department Profitability:** In conjunction with the Retail Operations Manager and Procurement Manager, continue to work toward increasing sales, reducing waste and optimizing inventory levels.
- **Improving Gross Margins & Increasing Sales Volume:** Working closely with the Director of Finance and Procurement Manager, you will review and understand pricing strategies, supplier contracts, and sales data to identify products and services that increase profitability.

STRATEGIC PLANNING

- **Developing Comprehensive Training and Succession Plans:** We pride ourselves in growing our team and continue to work towards training, skill development and leadership potential in our core team. Your role is to continue to develop processes to help achieve this goal.
- **Developing Strategic Plan:** Collaborating with the overall leadership team, you work on implementing our strategic plan for the department including monitoring goals against actual results and customer satisfaction.

OPERATIONS MANAGEMENT

- Maintaining Operational Efficiency including full fresh displays and limiting out of stock instances through strategic partnerships with suppliers and staff training. Our goal is for customers to consistently have access to their favourite items. This also includes implementing and maintaining operational SOP's and checklists.
- Awareness of Competitive Offerings, which includes regular assessment of our competitors' offerings that inform our decision making and product development.

PEOPLE MANAGEMENT

- **Leading the Meat Department team:** This role also involves hiring, retaining and developing our people, as well as overseeing scheduling, labour costs and ensuring our team is working optimally.

JOB REQUIREMENTS

- At least 3+ years of prior meat retail experience would be an asset, with meat-cutting training as a strong asset.
- Experience includes working in a similar role with a proven track record of business results.
- Strong team leadership, communication and organizational skills are required.

Management Approval: *Dave Ramsey*

Date: *2025 09 25*